



**PUDUCHERRY POWER CORPORATION LIMITED**  
(A GOVERNMENT OF PUDUCHERRY UNDERTAKING)  
T.R. PATTINAM - 609606, KARAIKAL.



Phone No:04368- 233060

E-Mail : ppclmmc@gmail.com

Fax: 04368 - 233355.

Our GSTIN No.: 34AAACP6507E1ZS

Ref. No: V-041/MMC/2021-22/ 422

Dt. 23.08.2021

**ENQUIRY**

To

As per list enclosed.

Sub: Inviting offer for the Servicing and Calibration of GBC Safety Valve - Reg.

**QUOTATION TO BE:**

Submitted on or before 14.09.2021 - 12.00 Noon	Opened on 15.09.2021 -03.00PM
Kept valid upto three months	Submitted in Two Parts.

Sealed quotations are invited for the Servicing and Calibration of GBC Safety Valve as per the details and scope of work furnished in the annexure 1 and 2 and as per our terms and conditions mentioned therein.

**PQR: Documents supporting experience in Safety Valve Service work to be submitted.**

**TERMS AND CONDITIONS:**

1. The rate quoted should be inclusive of material, manpower mobilization and demobilization, tools and tackles, etc. required for the works, GST, EPF & ESI charges and other charges as admissible.
2. The Party may visit the site to assess the work before quoting.
3. 100% Payment will be made within 30 days from the date of receipt of your invoice after completion of work satisfactorily and approval of Engineer-in-charge and after submission of EPF/ESI, etc. documents. Otherwise 80% payment will be made after completion of work satisfactorily and approval of Engineer-in-charge and the balance 20% payment will be made after submission of necessary EPF & ESI, etc. documents.
4. The bill in triplicate along with advance stamped receipt should be sent to the undersigned for effecting payment.
5. Necessary Gate pass should be obtained well before the commencement of work.
6. All the Safety Rules as per the Factory Act 1948, Puducherry Factory Rule and PPCL Safety instructions to be strictly followed inside the plant area.



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**ENQUIRY PAGE No. 2**

7. In case of any faulty workmanship , the tenderer must rectify the same.
8. **EARNEST MONEY DEPOSIT:** An Earnest Money Deposit of **Rs.3000/- (Rupees Three Thousand Only)** should be paid by demand draft drawn in favour of the Executive Engineer (Mech), Puducherry Power Corporation Ltd T.R. Pattinam, Karaikal on any Nationalized/Schedule bank payable at Karaikal. The same should be enclosed along with tender /quotation failing which tender will be summarily rejected. The earnest money deposit will bear no interest and will be released after successful completion of the works and acceptance. The EMD will be returned to unsuccessful bidders.
9. PSU & Parties registered with NSIC or SSI or MSME are exempted for submitting EMD/SD. However copies of supporting Documents/Certificates should be kept in separate cover super scribing "Earnest Money Deposit Exemption".
10. The party shall be required to place the earnest money and the tender in separate sealed envelopes marked "Earnest Money" and "Tender" respectively. Both the envelopes shall then be placed in another sealed envelope and submitted to the tender inviting authority in the usual manner. The officer opening the tenders shall first open the envelope containing the earnest money. If the earnest money is found to be in order, only then the Officer shall proceed further with opening the tender. In case the earnest money is not deposited or is not in order, the tender will be rejected.
11. The contractor should submit the following:

**For EPF:**

To be generated from the EPF website for the specific month for the manpower deployed to PPCL and the same to be enclosed separately with a covering letter.

- i) Combined challan of account no. 01,02,10,21 & 22 with TRRN number.
- ii) EPF - Electronic Challan cum Return (ECR)
- iii) EPF Clallan summery/ EPF - TRRN details

**For ESI:**

To be generated from the ESI website for the specific month for the manpower deployed to PPCL and the same to be enclosed separately with a covering letter.

- i) ESI challan number
- ii) ESI monthly contribution- online challan status (Transaction details)
- iii) ESI monthly contribution details (contractor wise) for the month of.....



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**And other records to be submitted along with the above:**

- Copy of register of wages for the persons employed to PPCL duly attested by the contractor.
- Copy of register of muster roll/attendance for the persons employed to PPCL duly attested by the contractor.
- Copy of payment proof for the persons employed to PPCL through bank duly attested by the contractor.

In addition to the above as a mandatory, the proposed parties/manpower supply contractors have to obtain the FORM-III -Registration certificate under Pondicherry shops and Establishment Rules 1964 as a Employer of the Establishment to be permitted to employ persons under their firm and also obtain Labour License under the contract labour (Regulation & Abolition act. 1970 with the labour Department, Government of Puducherry, Karaikal.

12. Liquidity Damage Clause: If the contractor fails to complete the work as scheduled after placing the work order, then the Contractor shall pay LD @ 0.5% for each day delay in work and the total LD % will be subject to the maximum of 10% of the total value.
13. Our GSTIN No.: 34AAACP6507E1ZS registered with Commercial Taxes Department, Puducherry.
14. Sealed quotation should be super scribed as "QUOTATION / ENQUIRY NO. V-054 for the Servicing and Calibration of GBC Safety Valve - due on 14.09.2021".
15. Applicable other charges, if any should be clearly mentioned as whether inclusive or exclusive. If not mentioned, it will be presumed that the rate quoted is inclusive of all taxes other charges.
16. The party should submit two copies of photographs of all the employees deployed in PPCL for the above work for gate pass purpose. The name & photo of the employees should be attested by the contractor.
17. The undersigned reserves all rights to accept/reject any or all the quotations without assigning any reasons thereof.
18. The contractor should visit the site before submitting the offer.
19. The work should not be sub-let. Sub-contracting not permitted.

23/08/2021

**EXECUTIVE ENGINEER (MECH)-PLANT**



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### ANNEXURE-1

#### SCOPE OF WORK FOR SERVICING GBC SAFETY VALVE AND CALIBRATION AT PPCL

1. Safety valves are to be removed from each GBC one by one as per the instruction of Engineer In charge.
2. Complete dismantling of valves should be done to check the internals.
3. Cleaning of valve body, line flanges & bonnet flange, removal of studs from side flanges, lapping/ rectifying gasket face, if required, and any other allied job shall also be part of the Contractor's scope.
4. Valve seat and valve disc DP test should be done and shown to Engineer in charge.
5. Necessary Lapping (Seat ring/Plug/disc etc.) to be carried out, for removal of scoring/cut marks, wherever required for achieving desired leakage classification and blue matching of valve seat and disc should be checked, corrected and shown to Engineer in charge before assembling. Required lapping compound and fixtures/ lapping plate are contractor scope.
6. If any spares/machining works needed to repair the valves, it is to be arranged by the contractor
7. Matching with old setting should be done after servicing and replacement of spares.
8. One coat of Heat resistant Aluminum paint to be applied in all safety valves.
9. Your service personnel should be present in our site for the calibration test
10. If any leak/passing observed same to be rectified within the specified period.
11. After completion of all works, working area / floor to be cleaned and the debris to be sent to the scrap yard as per the instructions of the Engineer - in - Charge.
12. If any work stipulated in the scope of work is not attended / completed by the contractor, the same will be completed with other agencies and corresponding amount will be deducted.



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Dt. 23.08.2021

**Contractor Scope:**

1. The test equipment for the work is to be arranged by the contractor.
2. Pressure set, blow down set, and Lift setting to be carried out according to specification.
3. Nitrogen gas for testing has to be arranged by the party.
4. Use calibrated pressure gauges for safety valve floating.
5. Necessary test certificate to be produced for each valve.
6. If any machining works needed, it is to be arranged by the contractor.
7. Necessary spares, tools and tackles required for the work are to be brought by the contractor. Required lapping compound and blue matching compound are contractor scope
8. The work is to be carried out by the qualified skilled technical personnel.
9. The work should be completed one by one GBC without affecting the availability of machine.
10. The contractor should visit the site before submitting the offer.
11. Necessary safety measures should be strictly followed inside the premises. (like - hand Gloves, Helmet etc., under contractor scope)
12. The party should arrange scaffolding material and labour for scaffolding if required.

**PPCL Scope:**

1. Necessary Paint and electricity & water will be supplied by the PPCL.

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**ANNEXURE-2**

**Name Of Work:** Servicing and Calibration of GBC Safety Valve at PPCL.

Sl. No.	Description	Type	Quantity	Rate per Unit	Total Amount in Rs.
1	Safety Valve Operating Pressure 3.5 Kg/ Cm <sup>2</sup> Size 3 " x 4" Rating 150 #	Safety Valve	5 Nos		
2	Safety Valve Operating Pressure 21 Kg/ Cm <sup>2</sup> Size 1½ " x 2" Rating 300 #	Safety Valve	5 Nos		
3	Safety Valve Operating Pressure 7.0 Kg/ Cm <sup>2</sup> Size 1½ " x 2" Rating 150 #	Safety Valve	5 Nos		
Gross Total					
EPF & ESI Charges					Inclusive
Sub Total					
GST @ 18%					
Net Total					
(Rupees)					

Scope of work as per Annexure 1

Payment Terms: As per Terms & Condition - 3

Validity: Your offer should be valid for 90 days from the date of tender opening.

**Note:** 1) The rates to be quoted in all the columns of the above schedule and no columns should be left blank, if any column is left blank then the offered quotation will not be considered.

2) The quoted schedule should be affixed by the company seal and signed by the concerned authority.

Name of the Company:

Company seal with Signature: