



QUOTATION NOTICE

Sealed quotations are invited for the work of "Aluminium maintenance work in various buildings inside the PPCL campus at T.R.Pattinam, Karaikal" by the undersigned from the eligible contractors and the same will be received up to 3.30PM on 21/11/24 and opened at 4.00PM on the same day.

Sl. No	Description of items	No. of Labour	Rate	Amount
1.	Aluminium maintenance work, repair works of aluminium doors & windows, cleaning of glass doors & windows etc. complete as directed by the Engineer-in-charge.			
	Aluminium Fabricator Class - I	50		
	Aluminium Fabricator Class - II	25		
			GST @18%	
			Total	

Eligibility criteria:

The contractor/firm should submit

- i) the copy of GST registration certificate
- ii) the documentary evidence in support of their ESI & EPF Code, otherwise the quotation will be rejected.

Terms & Conditions:-

Quotations should be in a sealed cover, duly super-scribed as the "Aluminium maintenance work in various buildings inside the PPCL campus at T.R.Pattinam, Karaikal." The decision of the Engineer in charge shall be final and binding on the successful quotationer.

1. The quotation shall remain valid for a period of Ninety (90) days from the date of opening for acceptance.
2. If the date of opening of the quotation becomes holiday, then the same will be opened on the next working day.
3. The quantity mentioned in the schedule is tentative, and duration of contract will be one (1) year.
4. The above mentioned work will be carried out by engaging labourers and the tenderer shall quote his rates per labour basis in the quotation notice.
5. Whenever the Corporation requires manpower, the contractor shall supply manpower within 24 hours from the intimation given by the Corporation officials and in case of emergency the contractor is bound to supply the Man power immediately as required by the corporation.
6. In case the contractor fails to supply manpower on any occasion, penalty as decided by the Engineer-in-charge shall be levied. However such penalty shall not exceed Rs.1000/- per occasion.
7. The rate quoted shall be firm and binding and shall be valid for a period of One (1) year and no increase whatsoever nature shall be considered during the contractual period.
8. The contractor shall furnish the list of persons to be deployed by him. He shall not engage persons below 18 years of age.

..1/-



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9. If the services of the contractor are found to be unsatisfactory during the stipulated contract period and for any other reasons, Engineer - in - charge reserves the right to pre-close the contract without assigning any reasons, whatsoever. However, the contract would be terminated by giving one - month notice
10. While quoting the rates for the services to be rendered by him, the contractor shall take into consideration all statutory obligations.
11. If any of the personnel employed by the contractor is found to indulge in acts, subversive of discipline, the same will be brought to the knowledge of the contractor and he shall arrange for replacement of such personnel.
12. The rate to be quoted shall include all incidental expenses/ESI and EPF Act, Margin of profit etc.,
13. The company will not provide any transport /canteen facilities to the workers to be employed by the contractor and the contractor shall make necessary arrangements in this regard at his own cost.
14. **The contractor is informed to inspect the site conditions before quoting his rates.**
15. The contractor is liable for damages, during contract period.
16. **The tenderers may furnish, within a week of time, the related shortfall documents, to the pre existed documents at the time of opening of the Quotation, failing which their Quotation will be rejected.**
17. Tools & Tackles to carry out the work shall be supplied by the contractor only.
18. Any damage that would be occurred to the property of PPCL during the time of operation of the work, the contractor has to rectify the same at his own cost.
19. Without prejudice to any of the rights or remedies under this contract if the contractor is not able to execute the works due to unavoidable genuine reasons and beyond his control the Executive Engineer(mech) on behalf of the PPCL shall have the option of terminating the contractor without compensation to the contractor.
20. During the course of contract period, deduction of "CESS" to provide social security and various welfare benefits through the Puducherry Buildings and other construction workers Welfare Board under Section 18 of the Building and Other Construction Workers Cess collection (RECS) Act, 1996, shall be made at the rate of 1% (One Percent) of the gross amount of each bill or as per the advice of the Government of Puducherry.
21. The undersigned reserves the right to accept /reject any or all the quotations without assigning any reasons thereof.

Special Conditions:

1. All work is covered under Puducherry Goods and Services Act 2017 and hence the contractors are requested to quote the rates including the effect of GST. Additional/ separate claim for any recovery on GST will NOT be entertained on any account after the award of work. The payment is also liable for TDS as instructed by the Commercial Tax Department based on GST.
2. "The Contractor /Service provider shall mandatorily furnish the following documents to the Commissioner, Commercial Tax:
 - i. Copy of the work order.
 - ii. HSN¹ Code of Goods and Service Accounts code of Services which shall be supplied during the execution of the Contract.
 - iii. GST Rate at which the GST would be paid to the commercial Tax Department against each of the items in (ii) above.
3. The information shall be submitted to the Commissioner, Commercial Tax , with a copy to the Procuring/ Government Entity, within 15 calendar days of receipt of the Work Order."

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Terms & conditions with respect to ESI & EPF and Payment.

1. This work is covered under ESI & EPF Act, and it is responsibility of the contractor to ensure compliance of ESI and EPF norms. Hence, the contractors are requested to quote the rates including the effect of ESI & EPF. Additional/Separate claim for ESI & EPF will not be entertained on any account after the award of work.
2. The contractor shall make payments for ESI & EPF in separate code number other than PPCL code. No permission shall be given for PPCL code.

PAYMENT: 80% payment for the completed work will be made within 30 days for the final bill and the balance 20% payment will be made after submission of ESI&EPF documents. The balance 20% Payment will be made only after submission of the following.

• **For EPF:**

To be generated from the EPF website for the specific month for the manpower deployed to PPCL and the same to be enclosed separately with a covering letter.


- i. Combined challan of account no.01, 02, 10, 21 & 22 with TRRN number.
- ii. EPF – Electronic challan cum Return (ECR).
- iii. EPF Challan summary / EPF- TTRN details.

• **For ESI:**

To be generated from the ESI website for the specific month for the manpower deployed to PPCL and the same to be enclosed with a covering letter.

- i. ESI challan number
- ii. ESI monthly contribution - online challan status (Transaction details)
- iii. ESI monthly contribution (Contractor wise) for the month of.....

3. Party should obtain all permits and licenses under the laws or regulations applicable and in connection with the work carried out and shall comply with and discharge all statutory obligations/liabilities under the various laws such as Factory Act/Workmen's Compensation Act/ Employee's State Insurance Act/ Employee's Provident Fund Act / Payment of Wages Act/Contract labour (Regulation &Abolition) Act/ Minimum Wages Act etc., or any modification thereof.


18/10/2024

EXECUTIVE ENGINEER (Mech) Plant