

ENQUIRY

To

As per the list enclosed

Sub: Inviting offer for conducting Safety audit of 32.5 MW Combined Cycle Power Plant of M/s. Puducherry Power Corporation Ltd. located at Karaikal. - Reg.

QUOTATION TO BE

Submitted on or before 23.10.2023 - 3.00 PM	Opened on 24.10.2023 - 11.00 AM
Kept valid for three months only	Submitted in Two parts.

Wax Sealed quotations are invited for "for conducting Safety audit of 32.5 MW Combined Cycle Power Plant of M/s. Puducherry Power Corporation Ltd. located at Karaikal as per the details of **scope of work furnished in the separate ANNEXURE** and as per our terms and conditions mentioned therein.

Pre-Qualification Requirement:

The firm should have previous Experience in conducting Audit as per the guidelines of Indian Standard (IS):14489-1998 on "Code of Practice on Occupational Safety and Health Audit" in the last Seven Years in any one of the industry /production unit/ any service industries /in any power generating plant or other critical manufacturing units like Gas / Chemical plants or to any Govt. Undertaking Unit. They should submit necessary documentary evidence for the same.

Parties not having the above Experience will not be considered for tendering process.

TERMS AND CONDITIONS:

- 1.The rate quoted should be inclusive of all charges such as manpower mobilization and demobilization, travelling charges, boarding and lodging charges, GST, ESI, EPF charges etc. required for conducting Safety Audit.
2. The rate quoted should be inclusive of ESI & EPF charges and all taxes and other charges as applicable for conducting this Audit.
3. 100% **Payment** will be made within 30 days from the date of receipt of your invoice after completion of work satisfactorily and submission of final report and approval of Engineer-in-charge and after submission of EPF/ESI, etc. documents. **Otherwise, 80% payment** will be made after completion of work satisfactorily and approval of Engineer-in-charge and the balance 20% payment will be made after submission of necessary EPF, ESI, etc. documents.
4. The bill in triplicate along with advance stamped receipt should be sent to the undersigned for effecting payment.

Enquiry Page No. 02

5. **EARNEST MONEY DEPOSIT:** An Earnest Money Deposit for an amount of Rs. 1,650/- (**Rupees One Thousand Six Hundred and Fifty only**) should be paid by receipt treasury challan/deposit at call receipt of a scheduled bank/fixed deposit receipt of scheduled bank/bank guarantee issued by a scheduled bank/demand draft drawn in favour of the Executive Engineer (Mech.) Puducherry Power Corporation Ltd T.R. Pattinam, Karaikal on any Nationalized/Schedule bank payable at Karaikal. The same should be enclosed along with tender /quotation failing which tender will be summarily rejected. The earnest money deposit will bear no interest and will be released after successful completion of the supply and acceptance. The EMD will be returned to unsuccessful bidder on receipt of a letter requesting for the same after placement of order to the successful bidder.
6. **Parties registered with NSIC, SSI, MSME & PSUs are exempted for submitting EMD/SD.** However, copies of supporting Documents/Certificates should be kept in separate cover super scribing "Earnest Money Deposit Exemption".
7. The party shall be required to place the earnest money and the tender in separate sealed envelopes marked "Earnest Money" and "Tender" respectively. Both the envelopes shall then be placed in another sealed envelope and submitted to the tender inviting authority in the usual manner. The officer opening the tenders shall first open the envelope containing the earnest money. If the earnest money is found to be in order, only then the Officer shall proceed further with opening the tender. In case the earnest money is not deposited or is not in order, the tender will be rejected.
8. **Liquidity Damage Clause:** If the contractor fails to complete the work as scheduled after placing the work order, then the Contractor shall pay LD @ 0.5% for each day delay in work and the total LD % will be subject to the maximum of 10% of the total value.
9. **The L1 position shall be arrived in lumpsum basis for the entire scope of work furnished in the annexure.**
10. Necessary Gate pass should be obtained well before the commencement of work
11. The party should strictly follow all safety rules and procedures strictly inside the plant.
12. Our GSTIN is 34AAACP6507E1ZS has been registered with the Commercial Taxes Department, Puducherry.
- 13. All the Bidders/tenders/ quotationers should ensure that they are GST Compliant and their quoted tax structure /rates are as per GST Rules.**
14. Wax sealed quotations should be super scribed as "QUOTATION/ENQUIRY NO. S083 for "Conduction of Safety Audit inside the plant area of PPCL" due on 23.10.2023" @ 3.00 PM.
15. The work should be completed **within 30 days** from the date of work order.


EXECUTIVE ENGINEER (MECH.)

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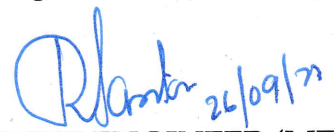
Ref. No. S083/PPCL/TRP/EE(M)/SAFETY/2023-24/ 1149

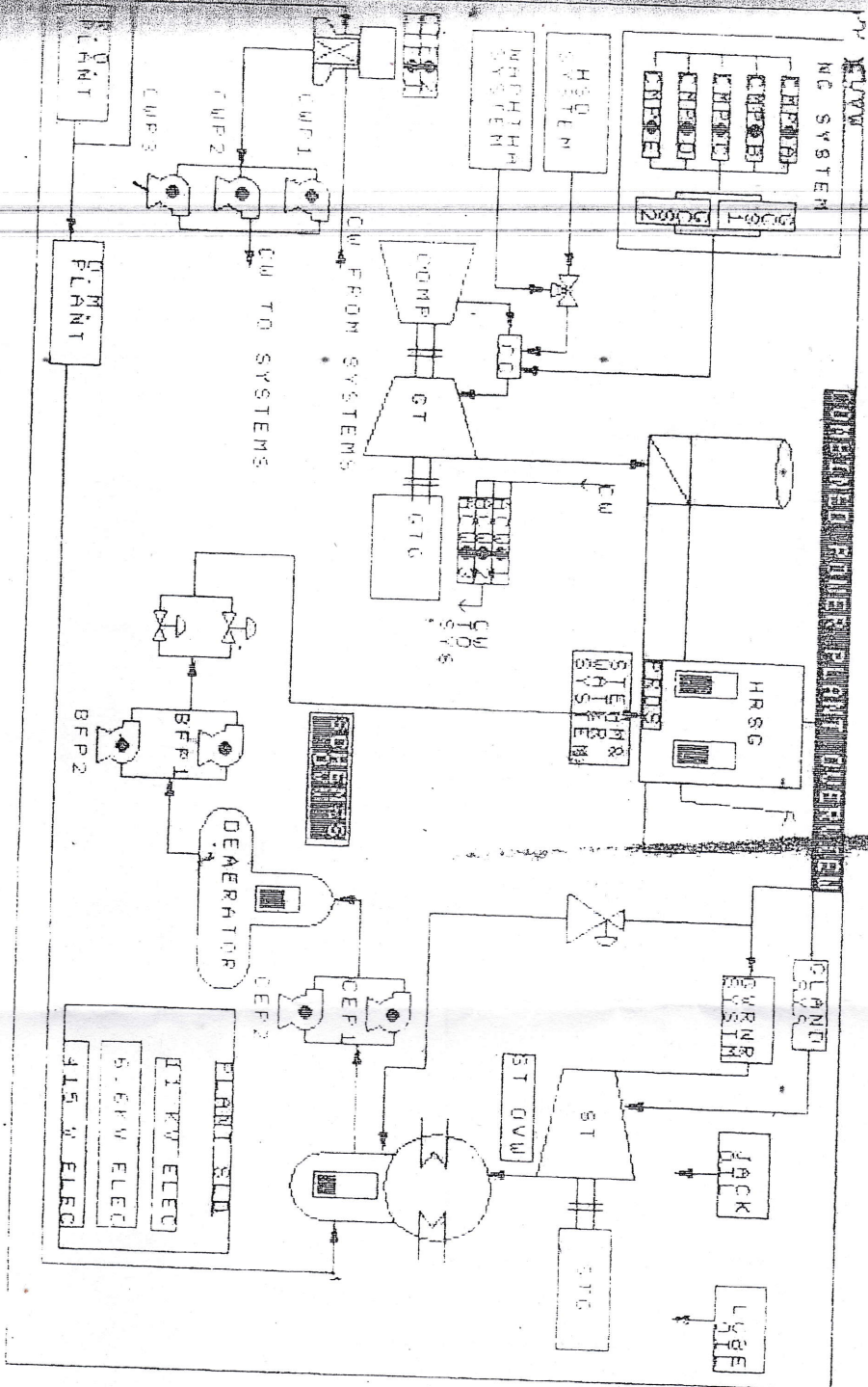
Dt. 25.09.2023.

ANNEXURE - 1

SCOPE OF WORK FOR CONDUCTING SAFETY AUDIT AS PER THE GUIDELINES OF INDIAN STANDARD (IS):14489-1998 ON "CODE OF PRACTICE ON OCCUPATIONAL SAFETY AND HEALTH AUDIT" FOR PUDUCHERRY POWER CORPORATION LIMITED AT KARAIKAL, U.T OF PUDUCHERRY.

- i) Study of Existing safety measures, procedures and systems for controlling hazards.
- ii) To Identify potential hazards.
- iii) Recommended changes if any to improve the effectiveness of the existing safety programmes, procedures, systems.
- iv) Safety Management systems
- v) Safety Training Plans.
- vi) PPE Norms and Practices.
- vii) Compliance with Statutory Requirements under different Safety Laws.
- viii) Fire Hazards and their Control Measures.
- ix) Mechanical and Physical Hazards.
- x) Safe Operating and Maintenance Procedures.
- xi) Safety Procedures for Contract work.
- xii) Review of Emergency planning, preparedness and Response systems.
- xiii) Bulk storage of Hazardous Chemicals.
- xiv) Safe Handling and Storage of Hazardous Chemical.
- xv) Presentations / discussions on the findings of safety measures should be shared with plant management.
- xvi) Finalized Safety measures should be documented and detailed implementation plan should be worked out in consultation with the plant management. For the selected measures, monitoring and verification methods will be derived for future justification.
- xvii) The estimated time duration for completing the proposed scope of work under safety audit is about 1 week for competing the field study of power plant and another 2-3 weeks for analysis and preparation of report. The time duration to complete the proposed scope of work of Safety Audit and submit the report should be within 1 month.
- xviii) Four Hard copies and a soft copy of mandatory safety audit report should be submitted to the management.
- xix) PPCL will authorize / depute Safety manager (or a contact person / persons) who will represent on behalf of DC for smooth services and for any requirement of documents / data from our end.
- xx) All measuring instruments, tools required for Audit need to be arranged under your scope.


EXECUTIVE ENGINEER (MECH)



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